

拍攝場地

地址：香港灣仔石水渠街 85 號
聯絡：馬玉儀小姐
電話：2831 3249
傳真：2834 9634

場地 / 設施：聖雅各福群會總部明華堂、演講廳(806 室)及活動室(902 室)；亦可商議租借該會其他服務單位。

申請手續：先以電話聯絡，然後向行政部提出書面申請，並提供以下資料：租用拍攝地點、日期、時間及有關場面的簡介、拍攝隊伍及演員。
處理申請時間：最少 7 個工作天

收費：

- *明華堂 ~ 每小時 \$2,000
- * 806 室 ~ 每小時 \$1,000
- * 902 室 ~ 每小時 \$500
- *如有大型燈光／電器用具，則需另繳付費用：每場地每 4 小時 \$600。
- *保證金：每個場地\$5,000
- *所有費用須於拍攝前繳付。

備註：

- 1) 明華堂（500 座位）適合表演及講座用途，設有多媒體投射器及音響等設施。
- 2) 806 室（100 座位）適合講座及舞蹈練習用途，設有多媒體投射器及音響等設施。
- 3) 902 室（30 座位）適合小型講座及活動用途，設有多媒體投射器及簡單音響設施。
- 4) 場地內嚴禁進食或吸煙，也不可進行任何非法及不道德活動。
- 5) 星期一至星期六上午 9 時至晚上 10 時 及
星期日、公眾假期上午 10 時至晚上 6 時拍攝。

Venue for Film Shooting

Organisation Address : 85 Stone Nullah Lane, Wan Chai, Hong Kong

Contact : Ms Ella Ma

Tel : 2831 3249

Fax : 2834 9634

Venues / Facilities : Ming Hua Hall, Room 806 (seminar room) and Room 902 (activity room) of the headquarters of St James' Settlement

Other social services units may be available for location filming subject to negotiation.

How To Apply : Call before sending the application form to the Administration Division with information on the location, date, time, brief description of the scenes, size of the crew and cast.

Processing time : at least 7 working days

Fees : *Ming Hua Hall \$2,000/ hour

*Room 806 \$1,000/ hour

*Room 902 \$500/ hour

*If use of high power equipment, extra electric fee to be charge : \$600/ 4 hours

*Deposit per venue : \$5,000

*All payments should be settled before filming

Remarks :

- 1) Ming Hua Hall (500 seats) suitable for performance and seminar purpose, Multi-media projector and sound system are available.
- 2) Room 806 (100 seats) suitable for seminar and dance performance/rehearsal, Multi-media projector and sound system are available.
- 3) Room 902 (100 seats) suitable for seminar and dance performance/rehearsal, Multi-media projector and sound system are available.
- 4) No food, smoking, illegal or immoral activities will be allowed at the venues.
- 5) Filming can take place during 0900 ~ 2200 hours from Monday to Saturday and 1000 ~ 1800 hours on Sundays and public holidays.